

# School Council Meeting Minutes

September 28, 2026

|                                                       |                                                                    |                                                         |
|-------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|
| <b>LEADERSHIP</b><br>Toby and Megan elected co-chairs | <b>ENROLLMENT</b><br>300 students for 2026-2027                    | <b>FUNDRAISING</b><br>Target of approximately \$21,000  |
| <b>PLANNED SPENDING</b><br>Approximately \$42,000     | <b>STUDENT INITIATIVE</b><br>Good Egg kindness initiative approved | <b>MUSICAL PROPOSAL</b><br>Estimated at \$2,500-\$4,200 |

## Executive Summary

The council reviewed school operations, enrollment, staffing, academic results, fundraising, planned spending, community events, and student initiatives. Key outcomes included the election of new co-chairs, approval of the Good Egg kindness initiative, and agreement on fundraising and spending priorities for the school year.

## Key Decisions and Highlights

- Toby and Megan were elected co-chairs.
- 2026-2027 enrollment was reported at 300 students.
- Grade 6 math results declined significantly and will require continued attention.
- A fundraising target of approximately \$21,000 after expenses was established.
- Planned spending totals approximately \$42,000.
- The Good Egg kindness initiative was approved.
- The proposed school musical is estimated to cost approximately \$2,500-\$4,200.

## Action Items

| #  | Owner          | Action                                                                                                           |
|----|----------------|------------------------------------------------------------------------------------------------------------------|
| 1  | Toby           | Confirm Sarah's participation in the council.                                                                    |
| 2  | Beverly        | Identify and communicate the replacement for the vacant afternoon music position.                                |
| 3  | Misha          | Provide assistance with colour photocopying for the Good Egg initiative.                                         |
| 4  | Melissa        | Place lost-and-found items on the racks for curriculum night and send parents a reminder to check them.          |
| 5  | Natalie Gray   | Remind teachers to encourage parents to label students' belongings.                                              |
| 6  | Toby           | Forward the musical proposal and pricing details to Natalie Gray.                                                |
| 7  | Toby           | Review teacher special requests and determine whether they fit classroom enhancement or special-request funding. |
| 8  | Lindsay        | Likely submit the Parents Reaching Out Grant application again.                                                  |
| 9  | Toby           | Investigate the permit for the pumpkin patch and discuss submitting it with Natalie Gray and Beverly O'Brien.    |
| 10 | Toby/Mark      | Look into booking ski days early because of the limited and weather-dependent winter schedule.                   |
| 11 | Toby           | Explore astronomy programming, including inflatable planetarium options.                                         |
| 12 | To be assigned | Continue exploring a curling program for the school.                                                             |

## Discussion Details

### Opening, Minutes, and Council Elections

The meeting opened with informal conversation, a land acknowledgement, and approval of the previous minutes from June 2. Council elections were completed, with Toby and Megan elected as co-chairs, the treasurer continuing for a third term, and a secretary appointed. The council agreed to manage communications collectively and noted that membership had grown to approximately 16 parents.

### Staffing and School Reorganization

Beverly welcomed families and described the extensive reorganization that followed lower-than-expected enrollment. Staffing changes included departures, a new kindergarten ECE, reassigned teaching responsibilities, and an outstanding afternoon music vacancy. The closure of a kindergarten class also resulted in changes to junior-grade classroom organization.

### Enrollment and Classroom Space

Misha asked whether the unused kindergarten classroom could be used by council. Beverly explained that the room was unavailable because it may reopen as a part-time art room and could not be used for council storage. Beverly attributed the classroom closure to low enrollment and explained that 12 kindergarten students were redistributed among three classrooms with available capacity.

### Academic Assessments and Results

Beverly reviewed upcoming and ongoing assessments, including October Grade 3 standardized testing and the Nelson Screener for students from kindergarten through Grade 2. Grade 3 and Grade 6 reading and writing results were positive. Grade 6 math results declined significantly and will require continued attention.

### Facilities, Student Activities, and Well-Being

The school reported progress on stairwell painting, ongoing management of seasonal wasps, and a large amount of clothing left after the Terry Fox run. Additional updates included garden work, Grade 6 student announcers, the Scholastic Book Fair, curriculum night, and a largely clear lice check.

### Good Egg Kindness Initiative

Caitlin presented a Safe and Caring School Committee initiative designed to recognize student kindness. Teachers will distribute paper eggs when they observe helpful, empathetic, or considerate behaviour, and the school will monitor classroom totals. The organizers also discussed obtaining assistance with colour photocopying.

### Teacher Updates and Musical Proposal

Teacher updates included lost-and-found procedures, labeling belongings, EQAO format changes, curriculum requests, and a potential school musical. The musical was estimated at approximately \$2,500-\$4,200, with further discussion required regarding the production and participating grades.

### Teacher Requests and Staples Purchasing

Toby described a new form for collecting teacher special requests and assessing whether they fit classroom enhancement budgets or require separate funding. The group also discussed a mathematics program request and early feedback that the Staples program is simple to use but more expensive than previous purchasing options.

### Fundraising Targets and Grant Funding

Mark presented conservative fundraising targets totaling approximately \$21,000 after expenses. Planned initiatives include pizza lunches, the funfair, the fall auction, the readathon, art cards, dances, and other campaigns. The Parents Reaching Out Grant and graduation committee fundraiser remained at zero pending applications or committee formation.

### Planned Spending and Budget Priorities

Mark reviewed approximately \$42,000 in planned spending and confirmed that the council has a healthy bank balance and is not operating at a deficit. Priorities include \$500 per teacher for classroom needs, greater use of technology and STEM funds, Prologue performances, sports, transportation, special requests, music, graduation, art clubs, speakers, and operating expenses.

### Fall Fundraising and Community Events

Toby outlined upcoming fundraising efforts, including a possible fall online auction and the Created by Kids art fundraiser. The group also reviewed community events such as the pumpkin patch and Halloween dance, both of which support school engagement and fundraising.

### **Student Programs and Council Transition**

The council discussed continued support for Prologue and potential student experiences involving skating, skiing, astronomy, planetariums, and curling. The meeting closed with thanks to Misha for her previous co-chair service and acknowledgment of Megan joining Toby as co-chair.

### **Meeting Close**

The meeting concluded with thanks to Misha for her service as previous co-chair and acknowledgment of Megan joining Toby as co-chair.

### **Upcoming Meetings**

November 30th

February 8th

May 31st