

**Kimberley Junior Public School Parent Council**  
**Meeting #1 - September 24th, 2018**

Chris Van Hoeijen, Lilian Hanson, Jenn Penikett, Jenn Tinker, Jen Mack, Patti Myers, Doug Kilgore, Kate McColeman, Deniese McMaster, Rebecca Hart, Victoria Morwick, Megan Meeds, Bruce Burley, Josie Cipriano, Deirdre Crampton, Colleen Kiel, Leslie McMillan

1. Welcome and Introductions - All
  - Deniese provided a welcome on behalf of the 2017-18 council
2. Minutes from May 28, 2018 meeting:
  - approved - (moved by Megan, seconded by Jenn Tinker)
3. Elections for 2018-19 Parent Council
  - Deniese provided overview of the Council and functions - (See FactSheet)
  - by-laws need to be reviewed
  - responsibility of council to seek input from school community and to work towards consensus
  - Lilian reviewed the election process
  - applications were received for all positions except for secretary
  - positions acclaimed as follows:
    - Chair, Megan Meeds
    - Vice- Chair - Rebecca Hart
    - Communications: Deirdre Crampton
    - Treasurer: Jennifer Penikett
    - Nutrition Coordinator - Jennifer Tinker

All positions endorsed and accepted

Secretary remains unfilled - Patti Myers volunteered to serve as Secretary

All positions filled

4. Goals for 2018-19
  - related to surplus spending; discussion took place in late 2018
  - previous council focus had been technology - 3 years
  - previous years' discussion of goals - health and wellness, arts and sports

Choosing meeting dates: Continuing with Monday evenings - **last Monday of the month**; no meetings in December and June - approved (moved Megan, seconded Rebecca)

Other ideas for this year's focus:

- outward goals
  - also need to better focus on 1) planning 2) strengthening our community and 3) diversify
  - administrative focus - cleaning up one drive, refresh by-laws
  - council needs to take the time to focus on some of these important tasks so that the meetings can be better focused on planning - focus on re-building
- High level fundraising plan needs to be submitted by the end of October

Lilian informed meeting participants about Kimberley Public School successfully submitting a proposal to State Farm; proposal focus on STEM (Dash and Dot); second proposal was also submitted

- Kimberley was approved for a \$5,000 grant - to support STEM activities and purchase of kits to support coding
- school budget will also have ~\$3,000 budget for technology
- council already has allocated supports contingency funding for technology

Discussion re: Broader budget goals for further discussion:

- focus **health and wellness, arts and sports - all in favour**
- Megan - suggestion to form budget committee initially and eventually plan for process at year end to work on budget planning for subsequent years
- proposed for committee to meet 2x prior to mid-October to help develop a budget plan and follow-up with electronic voting - she will send out email to invite participants for this committee
- distributed proposed volunteer roles/events for meeting participants to review and consider signing up for
- Grade 6 Representative - new role discussed - to serve as liaison between grade 6 parents and teachers, assist with fundraising and communication re: graduation planning - *Colleen and Josie to connect*

#### **Budget review - presented by outgoing Treasurer, Victoria Morwick**

- current reserve is at \$13,207.38; plan needs to show how this will be spent
- breakdown of expenses from 2017-18
- suggestion re: talent show idea for potential evening event
- Megan walked through main categories of budget using summary from last year
- Victoria provided a summary review: \$13,207 in reserve - (which will require a plan for spending to provide to the Board)
  - line by line suggestions
    - ProLogue - increase # of performances
    - Field Trips: suggestion to pay \$15 per kid to access for field trips - (one-time) - all approved (~\$4,200)
    - Classroom enhancements: increase to \$250 or \$300 (4,500) or \$300 (5400) - vote 10 , 4
- technology - \$1,000
- Prologue - increase by ~\$1,000 - vote approved
- proposal to decrease Scientist in the School by half to approximately \$2500 - approved
- proposal to add Artist in the School - approximately \$2,500 - approved
- bus for x-country (next week): up to maximum of \$550 (approved)

#### **Principal's Report:**

- Terry Fox run - Wednesday September 26th
- Bev Mummery - off on medical leave; Lilian looking for an LTO
- Orange shirt day - Friday September 28th; assembly planned
- Curriculum night - Thursday September 27th
- Music Teacher (Ms. LaForet) - bringing drumming into the school for junior grades/ drumming coach will participate
- no re-organization necessary this year - transition has been very smooth thus far

- new superintendent based on realignment - Mary Jane McNamara
- Statement of Needs must be prepared by school council - meant to be aligned with what school principal prepares to give an overall picture of the school - anything that is specific to the school

**Teacher Report:**

- Role of teacher representative - to communicate discussion to all teachers and to solicit input and feedback to bring back to council; First meeting decisions will be communicated by Chris

**Fundraising Events -**

Spirit Wear - Jenn P

online store ready to go soon

Pumpkin Night - Jenn Tinker

confirmed for October 25th - 6 - 8:30

Movie Nights - volunteer dependent

Farm Fresh:

Pizza Lunches: electronically via munchalunch

Chocolates: Jenn T

Grade 6 Rep: Colleen and Josie to follow-up

Fall Photos: - Josie offered to support events such as “head shot marathon” or “holiday photo” event; Deniese and Josie to follow up

Snack Coordinator reports:

Hot Lunch program: going well

Snack Program: going well, full roster of volunteers;

Pizza Lunch:

Meeting adjourned - 8:25 pm

Next meeting: October 29

